

CLASS DESCRIPTIONS

See page 2 for training schedule and page 3 + 4 for registration form

CETP 1.0 Basic Principles & Practices

2 DAYS, 8 AM–5 PM \$70

A prerequisite to the more advanced classes (except for Transport Delivery), covers propane's physical and combustion properties, industry standards, safety codes and regulations, odorants and service interruptions, primary safety concerns, basic functions of a bulk plant, types of cylinders used in the industry, identifying commonly used tools and supplies, and serving the customer.

CETP 2.2 Propane Delivery Basics & Bobtail Delivery

2 DAYS, 8 AM–5 PM \$70

Provides general information applicable to all drivers of cargo tank motor vehicles used to deliver propane, including DOT driver qualifications, CDL and endorsements and restrictions, CLP, hours of service requirements, vehicle inspections and documentation, maintenance requirements, safe handling of hazardous materials, placarding, markings and labeling, verifying the presence of odorant, breakdowns and emergencies, parking/garaging of vehicles. Bobtail equipment and operating procedures, DOT requirements for inspections, bulk plant loading/unloading systems, installation requirements of ASME tanks at customer locations, appurtenances required on ASME containers, handling out-of-gas calls and piping leak checks, evacuating ASME tanks.

CETP 4.1 Designing & Installing Exterior Vapor Distribution Systems

3 DAYS, 8 AM–5 PM \$105

Instructs individuals in the safe and proper methods of designing, installing, and testing propane vapor distribution systems. Specific areas covered are:

- Using architectural and construction drawings
- Determining system load and customer demand
- Designing DOT (exchange and stationary) aboveground ASME and underground ASME installations
- Determining proper corrosion protection for tanks/piping
- Selecting regulators, piping tubing, vapor meters
- Estimating job costs

TRAINER CONTACT INFORMATION

Don Houde, WiPERC Safety Director
dhoude@eriksolutions.com
(920) 370-9696

Cylinder Requalification

1 DAY, 8 AM–2 PM \$35

Training includes general requalification requirements, retester identification number (RIN), visual inspection, pressure retest, cylinder rejection and condemnation, retester markings, recordkeeping and hands-on testing with pit gauge. Includes all materials.

Propane Office Basics

1 DAY, 9 AM–3 PM \$35

Designed to identify product characteristics and procedures basic to propane service support personnel, basic components of tanks, cylinders and bulk storage containers, identify industry standards, safety codes, regulations and security, how to handle an odor complaint, telephone answering criteria, security, and communication with delivery personnel.

HM 126 & Propane Refresher

Training 1 DAY, 8 AM–5 PM \$35

Bobtail and cylinder delivery, applicable updated information about propane bobtails and DOT regulations. Students will be tested and will receive a certificate of attendance.

(Note: Persons handling propane are required to attend refresher training every three years.)

Underground Tank Installation

1 DAY, 8 AM–5 PM \$35

Covers corrosion, proper tank coatings, installation, cathodic protection, anode testing procedures, trencher safety and record keeping. Attendees will receive a voltmeter and copper half cell.

Important Class Information for 2021!

In the event that in-person training cannot be conducted safely, classes will be offered virtually on the same date and time. Students will receive class materials prior to the class and be able to take course exams electronically at the end of class. Please note that due to small class sizes a student cancellation within two (2) business days of the class start date will not be issued a refund.

WISCONSIN
2021
CETP
TRAINING



WI Propane Education & Research Council

10 W Mifflin St, Ste 205
Madison, WI 53703
P: 608-251-0927
F: 608-244-9030



CLASS SCHEDULE

Class schedules are as follows unless otherwise noted:

7:30 am Registration
8:00 am Class begins
Noon Lunch
5:00 pm Course concludes*

*Cylinder requalification is 8 am - 2 pm

*Propane Office Basics is 9 am - 3 pm

Students are required to bring their own notepaper, pencil, pen and highlighter.

The registration fee covers coffee & pastries, lunch, books, test, and processing fee.

On Demand Training

The Wisconsin Propane Education & Research Council (WiPERC) offers the option for propane marketers to host their own training. You provide the classroom and pay the trainer and WiPERC will pay for the materials, books, and exams. For more information contact Katie Lowe at 608-210-3301 or katie@wipga.org.

2021 CETP Training Schedule

CETP 1.0 , Basic Principles & Practices • \$70

January 12-13	Virtual Training	
March 16-17	Great Dane, 2305 Sherman St	Wausau
May 4-5	Old Hickory Golf Club, W7596 Hwy 33 East	Beaver Dam
June 7-8	Turtleback Golf Club, 1985 18 1/2 St	Rice Lake
July 13-14	Great Dane, 2305 Sherman St	Wausau
September 21-22	Doolittle's Pub, 135 S Jefferson St	Lancaster

CETP 2.2 , Propane & Bobtail Delivery • \$70

January 26-27	Virtual Training	
March 30-31	Great Dane, 2305 Sherman St	Wausau
May 18-19	Old Hickory Golf Club, W7596 Hwy 33 East	Beaver Dam
June 22-23	Turtleback Golf Club, 1985 18 1/2 St	Rice Lake
July 27-28	Great Dane, 2305 Sherman St	Wausau
September 28-29	Doolittle's Pub, 135 S Jefferson St	Lancaster

CETP 4.1, Designing & Installing Exterior Vapor Distribution Systems • \$105

August 17-19	Great Dane, 2305 Sherman St	Wausau
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Cylinder Requalification • \$35

October 7	Comfort Inn & Suites, 5025 County Rd V	DeForest
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Propane Office Basics • \$35

October 6	Comfort Inn & Suites, 5025 County Rd V	DeForest
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HM 126 & Propane Refresher • \$35

April 22	Great Dane, 2305 Sherman St	Wausau
May 6	Old Hickory Golf Club, W7596 Hwy 33 East	Beaver Dam
June 9	Turtleback Golf Club, 1985 18 1/2 St	Rice Lake
July 15	Great Dane, 2305 Sherman St	Wausau

Underground Tank Installation • \$35

August 5	Great Dane, 2305 Sherman St	Wausau
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3 CLASS NAME		FEE

Additional registration space on page 4.

CONTACT INFORMATION

PAYMENT INFORMATION

COMPANY

ADDRESS (Class materials will be sent here in the event of a virtual class)

CITY STATE ZIP

PHONE FAX

EMAIL (for Registration Confirmation)

CHECK (Payable to: Wisconsin Propane Gas Association
10 W Mifflin St, Ste 205 Madison, WI 53703)

MASTERCARD

VISA

TOTAL DUE

CREDIT CARD NUMBER

EXP DATE 3-DIGIT CODE NAME AS IT APPEARS ON CREDIT CARD

SIGNATURE

Additional registration space below, if needed.

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