

Program Guidelines and Qualifications

This program is available on qualified regulators installed on or after January 1, 2020 until December 31, 2020 or until funds are depleted, whichever comes first.

I. Purpose: The purpose of the Wisconsin Propane Education and Research Council's (WiPERC) 2020 Wisconsin Regulator Replacement Rebate Program is to encourage the replacement of regulators that are 15 years or older or are a single stage regulator. The propane marketer may receive a rebate in the sum of \$25.00 per replaced regulator. Please note: First stage regulators in a two-stage system **do not** qualify. An application form and required safety check information must be submitted and approved before the rebate will be distributed.

II. Availability of Funds

- A. This program is funded from rebate monies allotted by the Propane Education & Research Council to the state of Wisconsin.
- B. An amount of funding has been set aside for this program and shall be capped at \$18,000.00.
- C. Rebates will be available to participating propane marketers on a first-come, first-serve basis.
- D. Additional funds may be added by vote of the WiPERC Board of Directors and as are available from year to year.

III. Eligibility: Wisconsin propane marketers who are licensed to operate in Wisconsin and who have completed the attached Participation Form are eligible to participate. The participating propane marketer is responsible for documentation that an eligible regulator replacement has been performed and that a safety inspection (see specific details in Section V, D) has been completed. Participating propane marketers are responsible for submitting the completed rebate application to WiPERC for consideration. Checks will be issued directly to the participating propane marketer, not to the customer. **Propane marketers do not need to be a member of the Wisconsin Propane Gas Association to participate in the program.**

IV. Eligible Installations

- A. The installation must take place on real property located within the state of Wisconsin.
- B. A Certificate of Installation Form (SBD 9656) must be completed as required by the Wisconsin Department of Safety & Professional Services (DSPS).
- C. Eligible Regulator Replacements:
 - 1. Existing regulator must be 15 years old or older and in service at the time of replacement; or
 - 2. Single stage regulator regardless of age.
- D. Replacement Regulators must be:
 - 1. A new and never previously used LPG regulator, either a second stage in a two-stage system (containing both first and second stage regulators) or a twin stage in a single regulator system. **FIRST STAGE REGULATORS IN A TWO STAGE SYSTEM DO NOT QUALIFY.**
 - 2. Installed by a licensed propane professional.
- E. No more than two rebates shall be paid per customer address.
- F. Wisconsin licensed propane dealers may apply for up to twenty (20) rebates between the program start date and July 30th of each year. Beginning on August 1st, each propane marketer may apply as many times as he or she desires. In all cases, when the total of allotted rebate funds for that year have been exhausted, all rebates thereafter will be denied for lack of funding. There will be no request carry over from year to year.
- G. All regulator replacements are subject to audit by the WiPERC. **Regulators should NOT be sent in with the application.**

V. Compliance

A. WiPERC will approve each application individually. **Incomplete applications will not be accepted. Any missing data or documentation errors will disqualify the application.**

Criteria for rejecting applications are as follows:

- 1. Replacement date is before January 1, 2020, after December 31, 2020, or funds are depleted.
- 2. Incomplete application.
- 3. Incorrect or missing leak checks and/or flow and lock-up numbers.
- 4. False or misleading information: WiPERC reserves the right to suspend a propane marketer's participation in the program if it determines the applicant submitted false information or otherwise violated the program rules.
An applicant may submit an appeal in writing to the WiPERC Board of Directors within 30 days of notification of rejection. Actions taken by the board with respect to such appeals will be final.

B. Application: requests for rebates must be submitted on forms prescribed by the WiPERC and will be considered on a first-come, first-serve basis. Application and documentation can be mailed, hand-delivered, emailed, or faxed.

C. Payment: WiPERC may approve rebates subject to availability of funds. Applicants have no legal right or entitlement to receive rebates under this program, and receipt of a complete and correct application does not bind WiPERC to approve payment of a rebate to any applicant. WiPERC will process rebate applications promptly and send checks within 45 days of receipt of application. Payment will be sent to the participating marketer, not the customer.

D. Certificate of Installation: Form SBD-9656-E Certificate of Installation must be completed as required by the Wisconsin Department of Safety & Professional Services. Forms are available through DSPS. For more information on Gas Systems Certificate of Installation requirements, contact WiPERC.

E. Safety Inspection: a safety inspection must be performed by the participating marketer prior to submission of any application. Submission of an application form constitutes a representation on the part of the participating propane marketer that the work shown on the form has actually been completed.

An appropriate safety inspection of an eligible installation must, at a minimum, include the following:

- 1. Leak check
- 2. Flow and lock-up tests

Participating propane marketer agrees to comply with all manufacturer's installation instructions and all applicable LP Gas codes and regulations adopted by the State of Wisconsin. A copy of the propane marketer's safety inspection form must accompany the application or required safety information documented directly on the application, either is acceptable. All safety inspections and/or safety information provided will be reviewed for accuracy. Any information which is not accurate will cause the rebate to be voided and therefore rejected.

F. Disclaimer: The Wisconsin Propane Gas Association and the Wisconsin Propane Education & Research Council, assumes no responsibility whatsoever for the installation, inspection, or testing of the qualifying regulator(s) or any associated gas system and, by issuing a rebate, makes no representation, warranty, or guarantee regarding the qualifying regulator(s) or the associated gas system. The WPGA and WiPERC disclaims any liability for any personal injury, property damage, business losses, or other damages of any nature whatsoever, whether special, indirect, consequential or compensatory, directly or indirectly arising from the installation of the qualifying regulators(s).

Rebate Application Form

This program is available on second and twin stage regulators installed on or after January 1, 2020, until December 31, 2020, or funds are depleted, whichever comes first. First stage regulators DO NOT qualify for this program. Regulators must be at least 15 years old.

Participating Company

I. Location of Installation

Customer Name
Address
City/State/Zip

II. Regulator Information Limit of 2 rebates per customer location. First stage regulators DO NOT qualify.

OLD REGULATOR	BRAND	MODEL	DATE STAMP OR CODE
REPLACEMENT REGULATOR	BRAND	MODEL	INSTALLATION DATE

OLD REGULATOR	BRAND	MODEL	DATE STAMP OR CODE
REPLACEMENT REGULATOR	BRAND	MODEL	INSTALLATION DATE

III. Safety Check Information: Submit the following information or attach a copy of your Safety Inspection form with your application. Failure to submit will disqualify application.

Copy of propane company Safety Inspection form attached, OR

Leak Check: Start Pressure End Pressure Time Held

Regulator Check: Type Flow Pressure Lock-up Pressure

Type Flow Pressure Lock-up Pressure

Have you completed the Certificate of Installation? (DSPS Form SBD-9656E)

I understand and agree to all the rules and conditions of this program. I affirm that the installation at this location is eligible for this program and meets all program requirements. I declare that I am authorized to sign this application and affirm that this installation has passed a safety inspection as certified by the attached inspection form or the information provided on this application.

Signature of Company Representative

Date

Propane Marketer Participation Form

If your company is interested in participating in the 2020 Regulator Replacement Rebate Program, please read the program guidelines, fill-out the following information and return this form to the WiPERC office. A company will not qualify for rebates until they have completed this form. If your company has multiple branches, please select one company representative to submit all applications and one address for rebate checks to be mailed to. Each company only has to complete this form once. After the form is submitted, you will receive confirmation from WIPERC and may begin submitting rebate applications.

This agreement obligates the undersigned to comply with all rules and conditions for participation in the 2020 Wisconsin Regulator Replacement Rebate Program. Failure to comply **will** result in financial liability for rebates and may result in disqualification from the program and prosecution in the applicable court of law.

Request Date

Propane Company		
Street Address <i>(Where rebate checks should be sent)</i>		
City	State	Zip
Phone	Email	
Contact Person		

I have read and understand the rules and conditions of the above referenced program. I understand that, as the undersigned, I am responsible for ensuring that the company's designated agents perform safety inspections.

Printed Name of Company Representative

Signature

Please retain a copy for your records.

Please submit this form to WiPERC:



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