

**ELIGIBILITY** - All candidates must meet the following criteria:

1. High school senior or an undergraduate college student.
2. Plans to be a full-time student for the upcoming school year in an undergraduate degree program at an accredited college or university, or enrolled in a vocational or technical school.
3. An employee or a dependent child of an employee at a propane or propane related business in the state of Wisconsin.

**ENTRY REQUIREMENTS** - December 1, 2018 begins the application process for the fall 2019 academic year. The following information is required from each candidate:

1. An official application form, including employment history and 200-word response to the essay question, submitted to Wisconsin Propane Education & Research Council via US mail, email or fax. Evaluation forms must be submitted directly by the evaluator and not the student. For additional forms, contact Katie Lowe at the Wisconsin Propane Education & Research Council, 608-210-3301 or by email at [katie@wipga.org](mailto:katie@wipga.org).
2. Two completed evaluation sheets (see attached forms at end of application). E-1 Evaluation must be completed and submitted by an adult not related to you and someone who does not work within the propane industry (ie. coach, teacher or mentor). E-2 evaluation must be completed and submitted by any current employee of a propane or propane related business or if applicant is an employee of a propane or propane related business, the E-2 evaluation should be completed by the applicant's supervisor. All evaluations must be completed and submitted **directly by the evaluator**. Evaluations can only be included with your application if they are in a sealed envelope with the evaluator's printed return address and/or the school seal or a return address type label across the back flap. We must be certain that an evaluator can be secure in the knowledge that the applicant cannot read his or her evaluation. Check regularly with evaluators to be sure that the evaluations are postmarked by the due date, **Monday, April 15, 2019**.
3. Official transcripts of all high school and college records. (First-semester students need only to send high school transcripts and college transcript if dual-enrolled).

**AWARDS**

1. The Wisconsin Propane Education & Research Council Scholarship Fund grants nonrenewable scholarships of \$500 each. Scholarships are available only to dependent children of employees or to an employee who along with their employer is directly related to the propane industry. The dependent child may be natural, legally adopted or a stepchild.
2. The scholarship will be paid to the bursar of the college, university or vocational school, according to school requirements where the scholarship winner will do his/her undergraduate work.

**DEADLINE**

Applications, including all required data, must be postmarked, faxed or emailed by **Monday, April 15, 2019**, without exception, and are to be sent to: **Attn: Scholarship Committee, Wisconsin Propane Education & Research Council, 10 W. Mifflin St. Ste 205, Madison, WI 53703**

**JUDGING**

1. The Wisconsin Propane Education & Research Council Scholarship Fund Selection Committee has sole authority for granting scholarship awards. Scholarship recipients will be selected on the basis of academic performance, recommendations, essay question response, extra-curricular activities, employment experience and completion of application.
2. All applicants selected as finalists may be subject to a personal interview with representatives of the Selection Committee. Finalists and their schools will be notified by Monday, May 20, 2019.
3. All selections are considered final. All applications and attachments become the property of the Wisconsin Propane Education & Research Council Scholarship Committee.

**NOTE TO APPLICANT:** You have the ultimate responsibility to ensure that this application and all items listed below are received by the Wisconsin Propane Education & Research Council postmarked, faxed or emailed by **April 15, 2019**. Contact Katie Lowe at [katie@wipga.org](mailto:katie@wipga.org) or 608-210-3301 at any time to verify receipt of all required information.

**Be sure that your application includes the following:**

Completed 2-page, **signed** application form.

Response to essay question (page 5).

Two evaluation sheets completed and submitted directly by the evaluator to the WiPERC office:

E1

E2

Official transcript(s) of high school and college grades. (First-semester students need only to send high school transcripts and college transcript if dual-enrolled.)

**Applicant: Please complete all sections of this application form.** Failure to do so will disqualify your application. Type or print using black ink. All sections **must** be completed for your application to be considered. Use the abbreviation N/A if a question does not apply. Appearance of the completed application form will be considered during evaluation. Return this form to the Wisconsin Propane Education & Research Scholarship Fund. It must be postmarked, faxed or emailed by **Monday, April 15, 2019.**

### I. Personal Information

Name \_\_\_\_\_  
(First) (Middle) (Last)

Home address \_\_\_\_\_ Phone # (\_\_\_\_\_) \_\_\_\_\_  
(No. & St.) (City) (State) (Zip)

School currently attending \_\_\_\_\_  
(School) (City, State)

Your address (if living away from home) \_\_\_\_\_  
(No. & St.) (City) (State) (Zip)

Best way to contact you: Email: \_\_\_\_\_ OR Phone (\_\_\_\_\_) \_\_\_\_\_

Parent or legal guardian's name \_\_\_\_\_

### II. WPGA Member Information

Which of your immediate family members is presently employed in the propane industry? (Note: immediate family members would be a parent, step-parent, guardian or yourself)

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name of company (and parent company, if applicable) \_\_\_\_\_

Position \_\_\_\_\_

### III. Scholastic Information

**A.** Provide the name and location (city and state) of high schools, colleges, and/or universities you have attended or are currently attending. List the most recent first and be sure to indicate the month and year of anticipated graduation.

<b>Four-year college(s)</b>	<u>Yrs. Attended (from-to)</u>	<u>Major</u>	<u>GPA</u>	<u>Date of graduation</u>
1. _____				
2. _____				

<b>Two-year college(s)</b>	<u>Yrs. Attended (from-to)</u>	<u>Major</u>	<u>GPA</u>	<u>Date of graduation</u>
1. _____				
2. _____				

<b>High school(s)</b>	<u>Yrs. Attended (from-to)</u>	<u>Major</u>	<u>GPA</u>	<u>ACT/SAT</u>	<u>Date of graduation</u>
1. _____					
2. _____					

**Note:** Be sure to specify your **grade-point average** (GPA) and provide an official transcript(s) from the high school(s) and college(s) you have most recently attended.

If you are currently enrolled in a college or university, what is your current year in school? Check below:

\_\_\_\_\_ Freshman      \_\_\_\_\_ Sophomore      \_\_\_\_\_ Junior      \_\_\_\_\_ Senior      \_\_\_\_\_ N/A

**B.** If you are not currently enrolled at a college or university, or are planning to transfer to another school, list below the colleges to which you **have applied** or to which you **intend to apply**, in order of preference.

<u>College (name, city, and state)</u>	<u>Accepted—yes/no/pending</u>	<u>Anticipated Start Date (month and year)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**C.** In what program do you expect to get your degree? \_\_\_\_\_

**D.** Are you enrolled in a **Cooperative Education Program**?      No      Yes (If “yes,” please include a copy of your work/class schedule.)

**E.** In which **student, athletic or community activities** have you participated while attending high school? College? Indicate elected offices held, if any, and year. Use a separate sheet of paper if necessary.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### **IV. Employment**

**Applicant:** Below, list your employment history, include employer, dates of employment and number of hours worked per week. If you have not been continuously enrolled in school since your high-school graduation include a include a chronological history of your activities, beginning and ending date and type of activity.

#### **V. Essay Question**

**Applicant:** On page 3, please state your name and address and respond to the following: ***Please describe your relationship with the propane industry and with the company sponsoring your application. (200 words)***

#### **VI. Release of Information**

I authorize the release of information from school(s) listed on this application to the WiPERC Scholarship Committee. I agree that this application and all attachments may be used for the purpose of evaluation and selection by the WiPERC Scholarship Fund Committee and/or representatives designated by that committee.

I authorize the use of information contained on this application for inclusion in a news release announcing the winners of the scholarship. I also affirm that all information enclosed is true and correct to the best of my knowledge. I understand that presenting false information is cause for disqualification.

*\*I agree that my electronic signature can be used in lieu of my handwritten signature.*

Applicant's signature\* \_\_\_\_\_ Date \_\_\_\_\_

Parent's signature\* (if under 18) \_\_\_\_\_ Date \_\_\_\_\_

## V. Essay Question

**Applicant:** Please state your name and address and respond to the following:

Please describe your relationship with the propane industry and with the company sponsoring your application.

(200 words)

# Evaluation Sheet E-1

To be completed by evaluator -

(an adult not related to you or the propane industry).

Must be postmarked, faxed or emailed by **April 15, 2019**

Date \_\_\_\_\_

Name of student: \_\_\_\_\_  
                                 (First)                                (Middle)                                (Last)

Your name has been given by the student named above, who is applying for a scholarship from the Wisconsin Propane Education & Research Council. Your evaluation is important to us in considering this application, so please explain your comments fully. All comments will be used for evaluation purposes only.

Evaluator - please submit this form **directly** to the:

**Wisconsin Propane Education & Research Council**  
**Attn: Scholarship Committee**  
**10 W. Mifflin St. Suite 205, Madison, WI 53703**

Name of evaluator \_\_\_\_\_

Address \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_ Telephone \_\_\_\_\_

How long have you known this student? \_\_\_\_\_

Describe the nature and frequency of your contacts with this student  
 \_\_\_\_\_  
 \_\_\_\_\_

## Evaluation of social and personal traits

Please rate each characteristic listed by checking the appropriate column below.

	<b>Low</b>										<b>High</b>	
	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	
<b>Cooperation</b>												
<b>Courtesy</b>												
<b>Dependability</b>												
<b>Industriousness</b>												
<b>Initiative</b>												
<b>Leadership</b>												
<b>Maturity</b>												
<b>Self-Control</b>												
<b>Character</b>												

Comments (use additional sheets if necessary):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature

*\*I agree that my electronic signature can be used in lieu of my handwritten signature.*

## Evaluation Sheet E-2

**To be completed by company directly related to the propane industry.**

Must be postmarked, faxed or emailed by **Monday, April 15, 2019.**

Date \_\_\_\_\_

**Name of student:** \_\_\_\_\_  
(First) (Middle) (Last)

Your name has been given by the student named above, who is applying for a scholarship from the Wisconsin Propane Education & Research Council. Your evaluation is important to us in considering this application, so please explain your comments fully. All comments will be used for evaluation purposes only.

Evaluator - please submit this form **directly** to the:

**Wisconsin Propane Education & Research Council  
Attn: Scholarship Committee  
10 W. Mifflin St. Suite 205, Madison, WI 53703**

Name of evaluator \_\_\_\_\_

Company \_\_\_\_\_

Position \_\_\_\_\_ Telephone \_\_\_\_\_

Company Address \_\_\_\_\_

How long have you known this student? \_\_\_\_\_

Describe the nature and frequency of your contacts with this student.

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Comments on why you are recommending this student for a scholarship. (use additional sheets if necessary):

Signature \_\_\_\_\_

*\*I agree that my electronic signature can be used in lieu of my handwritten signature.*